



**Oviswift**  
Engineering & Consultancy Limited  
RC 305354

# LOCAL CONTENT POLICY

Revised:

Date: 20<sup>th</sup> March 2020

[www.oviswift.com](http://www.oviswift.com)

# Local Content Policy Statement

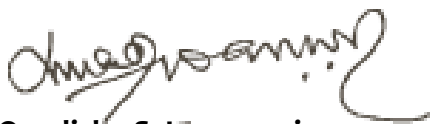
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In line with the Federal Government of Nigeria's policy on local content development strategy, Oviswift Engineering and Consultancy Limited here states as follows:

- That in pursuant of this noble policy of the Government, Oviswift Engineering and Consultancy Limited will as much as possible, source all locally made materials needed for our operations through local vendors and sub-contractors.
- Adequate empowerment of Nigerian staff, whereby Nigerian management staff are involved in high level decision making in the running of different departments of the company
- Employment and engagement of host community staff in carrying out jobs, thereby empowering and transferring technology. This is aimed at making a considerable investment in the manpower development of the host community and its populace.
- Nigerians play paramount roles in various aspects of the project from inception to Finishing. This is aimed at enhancing the community commitment to transfer of technology, employment opportunities and competence development
- Develop local expertise through training, supervision and delegation of duties to ensure effective participation
- Oviswift Engineering and Consultancy Limited will achieve the above without compromising total quality delivery of the project(s)

In Oviswift Engineering and Consultancy Limited, we focus on delivering International Quality service levels without compromising Health and Safety of our workers while using environment friendly engineering methods to conserve the environment at the same time, maintain standards using process and procedure in line with International Standards.

We hereby state a commitment to achieving this policy statement.



**Ovudiche S. Iroanwusi**

Managing Director/CEO

## MECHANISM FOR NIGERIAN CONTENT ENHANCEMENT

- Specific project local content plan.
- Employing competent and qualified Nigerian staff to provide Technical and non-Technical services and support.
- Investing in the Development and Training of Nigerians to participate in higher level activities of our firm in and outside the country.
- Investing in offices, logistics, accommodation, computing systems and other business support infrastructure, goods and services all of which are purchased locally to augment other equipment procured internationally.

## **NIGERIAN CONTENT DEVELOPMENT STRATEGY**

Oviswift Engineering and Consultancy Limited understands Nigerian Content to mean that service, activity or good that is substantially or wholly of Nigerian origin, is capable of meaningful development, and whose procurement for incorporation into capital projects will have an eventual multiplier effect on the economy.

Our Objectives are as follows:

### **1. Encourage and ensure the use of made in Nigeria goods and services in our projects**

- 1.1 Procure and use made in Nigeria materials & goods while ensuring that the desired quality specification is met
- 1.2 All PPE and allied equipment shall as much as possible, be made in Nigeria
- 1.3 All other consumables shall be made in Nigeria. Only lack availability or quality non-conformance shall necessitate the use or employment of foreign goods

### **2. Encourage and ensure value addition/fabrication/assembly of project components to be done in Nigeria.**

- 2.1 Actual construction shall be carried out in Nigeria
- 2.2 All fabrication and pre-cast must be done in Nigeria with Nigerian staff
- 2.3 All reinforcement materials must be sourced locally and procured from Nigerian vendors
- 2.4 All maintenance staff for the project shall be Nigerians

### **3. Require sub-contractors, who do not provide made in Nigeria goods, fabrication, installation and/or services, to provide a knowledge/technology transfer plan.**

- 3.1 All our nominated subcontractors and or Technical Partners that are international in operation shall be mandated to provide Knowledge/Technology Transfer Plan
- 3.2 All our foreign subcontractor shall be encouraged to have a physical presence in Nigeria if any

- 4. Search for experienced Nigerians and fully engage them in our projects. Also, encourage subcontractors to engage them in project execution positions**
  - 4.1 experienced Nigerians shall be employed as Contract Managers, Project Manager, HSE Managers and Project Engineers
  - 4.2 Subcontractors shall be encouraged to source and employ Nigerians into management teams
  
- 5. Add to the number of Nigerians in each project discipline/skill through adequate training, certification, thus making and keeping them readily available and prepared for other major projects. Such certification shall be COREN, CORBON, NIM, ICAN, HSE etc**
  
- 6. Involve Nigerian banks, insurance firms and other financial institutions in the contract's financial transactions e.g. Sourcing of venture capital locally.**

# 1 NIGERIAN CONTENT DEVELOPMENT PLAN

## A Acceptance to Fully Comply with Nigerian Local Content Development Directives

- ✓ Oviswift Engineering and Consultancy Limited accepts and shall fully comply with the directives of the Nigerian Government on Nigerian Content Development in the Nigerian Oil & Gas sector.

## B Plans to Domicile Engineering Activities

- ✓ Our engineering activities shall be 100% domiciled in Nigeria
- ✓ Where necessary for particular projects, Oviswift Engineering and Consultancy Limited shall procure in-house engineering capability, manned by well qualified, trained and experienced Nigerian engineers.
- ✓ Our Technical Partners, both foreign and local, shall complement Oviswift's engineering efforts.

## C Location of Project Team

- ✓ Project Management team shall be located in Nigeria in our Abuja offices and or depending on the location of the project.
- ✓ Nigerian engineers and other professionals shall occupy high positions in the project management team
- ✓ Nigerians in the project management team shall be up to 80% at all times, our aim is to achieve 100% depending on the complexity of the particular project.

## D Location of Procurement Centre

- ✓ Procurement control centre shall be located in Abuja Nigeria and other sub units in location of project and shall carry out procurement related activities of the project. However, when inevitable, a foreign firm may be partnered with to help in international procurements.

## E Activity Levels (in fiscal terms) for Local Content Development

Activity	Percentage Overall	Local Content Level
Engineering	10%	10%
Procurement	30%	30%
Recruitment	40%	35%
Construction	20%	20%
Total	100%	95%

## F Overall Activity Manning levels

S/No	Personnel Category	Nigerians	Expatriate	% Nigerians
1	Directors	4	0	100%
2	Top Management Cadre	12	0	100%
3	Engineers	4	0	100%
4	Supervisors	6	0	100%
5	Operators	5	0	100%
6	Technicians	25	0	100%
7	Clerical	4	0	100%
8	Auxiliary Staff	88	0	100%

## G Training Plan for Nigerians to be deployed for Projects

- ✓ This will be tailored to the need of the projects

## H In-Country Procurement

- ✓ Our nominated Nigerian Vendors will handle all in-country procurement

## I Proof of In-Country Fabrication

- ✓ All fabrications for the projects shall be done in the workshops located in Nigeria and organization employed shall adhere to the Nigerian Local Content.

## J Target Nigerian Content Value

- ✓ Total estimated Nigerian Content value for our projects shall be 95% minimum

## STAFF SAFETY TRAINING PROGRAM

Training	Staff Category	Syllabus	Frequency
Permit to Work System	Project Managers Engineers Supervisors Technicians/Foremen	<ol style="list-style-type: none"> <li>1. Safe Work Permit</li> <li>2. Hot Work Permit</li> <li>3. Electrical Work Permit</li> </ol>	Once in two years
Job Hazard Analysis	Project Managers/Engineers	<ul style="list-style-type: none"> <li>o Identification of hazards</li> <li>o How to conduct JHA</li> <li>o Application of JHA</li> <li>o JHA/PTW Process</li> <li>o Hazards &amp; effects mgt technique</li> </ul>	Once a year
HSE Induction & Refresher Course	All Employees	<ul style="list-style-type: none"> <li>o Community Affairs</li> <li>o Community Relations</li> <li>o Safety</li> <li>o Health</li> <li>o Environment</li> <li>o Security</li> </ul>	On employment & Once in a year
Fire Safety/ Fire Fighting	All employees Specific fire team	<ul style="list-style-type: none"> <li>o Classification of fires</li> <li>o Fire fighting/control</li> </ul>	Once in two years
On the Job Training Program	All employees	<ul style="list-style-type: none"> <li>o Job classification</li> <li>o Safety in the job</li> <li>o Methods/Tech Benefits</li> </ul>	Once per specific job aspect
First Aid/CPR/Accident/Incident Reporting	First Aid Personnel safety officers all employees	<ul style="list-style-type: none"> <li>o General first aid/CPR</li> <li>o Accident classification/Investigation</li> <li>o Incident reporting</li> </ul>	Once at recruitment/ every 3 years
Basic Safety	All Employees	<ul style="list-style-type: none"> <li>o Safety in the job</li> <li>o Fire safety/fire fighting</li> <li>o Helicopter Safety</li> <li>o Survival at Sea</li> <li>o Marine Safety</li> <li>o Emergency Procedures</li> <li>o PPE's</li> <li>o Waste Management 7 control</li> <li>o H2O Safety</li> </ul>	Once in 3 years
General HSE Briefings	All Project Participants/ Employees	<ul style="list-style-type: none"> <li>o General Work Safety and Methods</li> </ul>	Daily